



1 Franklin St.
 Catskill, NY 12414
 (518) 943 - 4230
 (518) 943 - 1439
 catskillpubliclibrary.org

**Board Meeting Minutes
 January 17, 2024**

Location: Palenville Branch Library and Zoom

Called to Order: 7:04 PM

Present: Mike Maloney, Gil Bagnell, Helene Tieger, Rishema Fox, Sarah Decker

Present Via Zoom: Dale LaGue, Joy DeVita

Staff: Christopher Leary, Joan Miller, Emily McCabe, Bethsheba Orlando

Welcomed all Guests: Mark Perry

Recognizing prior board member Deborah Klein's dedication and accomplishments

Motion to approve December 20, 2023 Minutes as amended. Approved without objection

Reports:

Treasurer report	Michael Maloney	Approved without objection
Director report	Christopher Leary	Approved without objection
Palenville Branch	Bathsheba Orlando	Approved without objection
Adult Services Librarian	Dale LaGue	Approved without objection
Youth Services Librarian	Emily McCabe	Approved without objection
Friends of the Libraries	Joy DeVita	Approved without objection

Old Business:

Trustee Training reminder:

-Trustees are required to have two training hours a year. If any trustee requires assistance, connect with Alley.

Catskill Climate Smart Initiative:

-Ben McCarthy is scheduled to run a program at the library on 2/17 to help fill out applications and answer any questions. The library will begin advertising once the program is verified; and also confer with the Comptroller's Office about participating in this initiative. It would also be useful to know if other libraries are moving to solar and its benefits, Christopher and/or Joan will get in touch with MHLS about solar use and best practices.

-The library will offer Turbo Tax at the Franklin Street location this year. This program is open to residents of the Catskill Central School District and is free of charge. Brochures are available for the public.

Board Policies for Review/Authorization:

-Current policies were reviewed and updated as needed

Motion to approve library trustee policies

Michael Maloney, Sarah Decker

-Reviewed the process of policy approvals. In the future, the Director will develop the policy and bring it to the Policy Committee; the Policy Committee will then bring it to the Board for discussion/resolution.



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New Business:

2024 Working Budget:

-Working Budget reviewed

Motion to approve the Spring Working Budget

Helene Tieger, Rishema Fox

Bard Event:

-Trustee Helene Tieger proposed to pay for entry tickets for the Eleanor Roosevelt Banned Book Award for employees who would like to participate

-Event to be held on February 17th

Motion to approve

Helene Tieger, Sarah Decker

Holiday Pay Exception (Handbook)

Reviewed updates:

-If a Holiday falls within a COVID isolation period, the requirement that employees must work the day before and the day after the holiday is waived.

Motion to approve

Michael Maloney, Helene Tieger

Public Comments:

-There is a vacant spot on the board. Having completed the requirement of attending two consecutive meetings, Mark Perry would like to be a member of the board at this time.

Motion to approve and welcome Mark on the board

Helene Tieger, Rishema Fox

Christopher Leary will set up his Google email account along with the Trustee packet and oath.

Meeting adjourned at 8:28 PM

Executive Session entered at 8:28 PM

Executive Session adjourned at 8:57 PM

Meeting adjourned at 8:57 PM

The next meeting will be held at 7:00 pm on February 21, 2024, at Catskill Public Library, 1 Franklin Street, Catskill, NY 12463.

Respectfully Submitted,

Rishema Fox, Secretary