



1 Franklin St.
Catskill, NY 12414
(518) 943 - 4230
(518) 943 - 1439
catskillpubliclibrary.org

**Board Meeting Minutes
March 20, 2024**

**Location: Catskill Public Library and via Zoom.
Called to Order: 7:00 PM**

Present: Gil Bagnell, Helene Tieger, Mike Maloney, Rishema Fox, Sarah Decker, Mark Perry

Staff: Christopher Leary, Emily McCabe, Dale LaGue

Via Zoom: Joan Miller, Bathsheba Orlando, Joy DeVita

Motion to approve February 21, 2024 Minutes

Michael Maloney, 2nd Rishema Fox

Reports:

Treasurer report	Michael Maloney	Approve without objection
Director Report	Christopher Leary	Approved without objection
Branch Manager	Bethsheba Orlando	Approved without objection
Adult Services Librarian	Dale LaGue	Approved without objection
Youth Services Librarian	Emily McCabe	Approved without objection
Friends of the Libraries	Joy DeVita	Not present

Old Business:

- A more comprehensive analysis was conducted around the no-fines policy:
- There were a lot of positive changes
- Catskill Circulation has risen and appears to be leveling out
- Fines went down; donations went up
- Moving forward, we as a library will be putting the “No-Fines” policy back into a marketing rotation
- E-mails will go out with headers that identify we are a “No-Fine” library, along with additional reminder notices
- The library will continue to notify patrons of overdue books and advise that returned items will not be fined.
- Again, moving forward, policies will be handled through the policy committee

Motion to approve the above reports

Mike Maloney, 2nd Mark Perry New

Business:

Memo of Understanding:

- Needs to be approved and signed. A signature is needed by April 30th.

Motion to approve MHLS 2024 “Memo of Understanding” **Mark Perry, 2nd Sarah Decker**

Transfer of CD’s to operating funds:

- The library will continue to use the Bank of Green County for the investment of funds
- The library has 2 CDs coming up for renewal

Motion to allow the director to make investment decisions **Michael Maloney, 2nd Sarah Decker**

Friends Funds:

- The friends group continues progressing towards bylaws, and a TIN and bank account have been established.
- Membership categories have been successfully ratified
- Funds are currently available in BOGC that have previously been designated as Friends Group dollars

Motion to close the BOGC Friends account and issue a check to the newly organized Friends of the Library.
Helene Tieger, 2nd Mark Perry



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2024 April Working Budget and 2025 Library Budget:

A 2024 Working Budget has been distributed for review; please submit any changes/comments to C. Leary by April 5th.

The 2025 Library Budget (for public vote) has been distributed for review; please submit any changes/comments to C. Leary by April 5th.

Upcoming CPL and CCSD Budget dates:

-April 17th- The Library Board will need to vote on the budget

-April 18th: The Library must submit the budget and tax resolution to the school district.

-May 8th: A public meeting will be held at the Catskill High School (CHS)

-May 21st: The vote will take place at Catskill High School (CHS)

(Need to register to vote, which can be done at the CHS or county building)

Executive session Start 8:30 PM

Executive session Ends 8:46 PM

Sarah Decker, 2nd Michael Maloney

Meeting adjourned 8:46 PM

Michael Maloney, 2nd Mark Perry.

The next meeting will be held at 7:00 p.m. on April 17, 2024, at Palenville Public Library, 3303 Route 23-A, Palenville, NY 12463.

Respectfully Submitted,

Rishema Fox, Secretary