



1 Franklin St.
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 catskillpubliclibrary.org

**Board Meeting Minutes
 May 15, 2024**

Location: Catskill Public Library and Zoom

Called to Order: 7:06 PM

Present: Mike Maloney, Gil Bagnell, Rishema Fox, Sarah Decker, Helene Tieger

Staff: Christopher Leary, Joan Miller

Zoom: Mark Perry, Joy DeVita, Dale LaGue, Bathsheba Orlando, Mark Perry

Excused: Emily McCabe

Guest: Nicole Overbaugh, UHY, LLP, Certified Public Accountants.

Motion to approve Audit as presented by Ms. Overbaugh.

M. Maloney, 2nd S. Decker

Motion to approve March 21, 2024 Minutes

M. Maloney, 2nd H. Tieger

Motion to Ratify the 4/17/2024 approval of the FY 2025 budget for public vote. Signatures affixed.

M. Maloney, 2nd H. Tieger

Reports: April 2024 and May 2024

Treasurer report

Director Report

Branch Manager

Adult Services Report

Youth Services Report

Friends of the Catskill Public Library

Approved without objection

Michael Maloney

Christopher Leary

Bathsheba Orlando

Dale LaGue

Emily McCabe

Joy DeVita

Old Business:

Friends group - Memo of Understanding

A “Memo of Understanding” between CPL and the Friends Group has been developed. All Trustees have reviewed, commented, and approved for signature. To be signed by Ms. DeVita, Mr. Bagnell, and Mr. Leary.

Creation of New Committees:

G Bagnell & C Leary

The board has identified the need for an Audit and Facility Committee and a Facility Committee. G Bagnell appoints Mark Perry for the Audit Committee and Mike Maloney for the Facility Committee

Motion to create committees above

M. Maloney, 2nd R. Fox

NYLA Membership

C Leary

Previously, NYLA memberships for the Board were included under the Library umbrella. Beginning this year, NYLA has created a Board subset, and all Trustees have been enrolled. Please check your email for an invitation from NYLA to join. If you have any questions or did not receive your invitation, please contact Gil or Christopher ASAP.

Motion to add or amend the Employee Handbook:

Section 502 Breaks for Nursing Mothers to Express Breast Milk

H. Tieger, 2nd S. Decker

Section 705, Deferred Compensation Plan Summary

S. Decker, 2nd H. Tieger

**Motion to amend the Financial Policies:
Purchasing and Procurement Section 11**

M. Maloney, 2nd H. Tieger

Upcoming Business:

The Counseling Memo is in the final stages of development, and the Policy Committee will finalize it for the June meeting.

Volunteer Policy & Program: It would appear that background checks are required by our insurance carrier. Mr. Leary will work with the Policy Committee and our Insurance Carrier and advise next steps.

The next meeting will be at 7:00 pm, June 19, 2024, in the Catskill Public Library.

Motion to adjourn @ 8:20 pm

Mike Maloney, 2nd Sarah Decker

